



Job Description: Shooting Sports Director

Essential Functions: The Shooting Sports Director reports to the Program Director and the Camp Director and is responsible for the safe operation of the Shooting Sports program at Camp. The Shooting Sports Director must possess sound, mature judgment and personal integrity with a strong commitment to working with youth. The Shooting Sports Director must be 21 and must obtain a valid National Rifle Association (NRA) Instructor/Range Safety Officer certification including; Rifle and Shotgun. They must obtain a valid USA Archery Level 2 certification and must obtain valid certification from the BSA National Camping School.

(The Hawkeye Area Council will pay for all NRA, USA Archery, and BSA National Camping School expenses to be certified.)

Principle Responsibilities:

- Maintain the Rifle Range, Shotgun Range, Cowboy Action Shooting Range, Muzzleloader Range, Paintball Range, Archery Range, and Action Archery Course. Oversee the repair, care, and cleaning of all equipment and maintenance of current inventories.
- Instruction to campers in archery, rifle, shotgun, muzzle loading, and paintball skills and formation of a schedule, in cooperation with the Program Director and/or Camp Director, which allows maximum use of the program.
- Serving as primary Merit Badge Counselor for all Shooting Sport merit badges.
- Collecting/preparing Advancement Report Cards, MB Cards and other paperwork as needed.
- Enforcing all safety regulations as set forth by the BSA, NRA, and Camp administration.
- Immediately reporting any individuals who refuse to follow the safety regulations to the Program Director or Camp Director.
- Ensuring that any Counselors-in-Training assigned to the Archery Range receive meaningful and relevant experiences.
- Assisting youth and unit leaders in recognizing the archery, rifle, and shotgun program possibilities available both in and out of camp.
- During the end of the summer camping season, complete a written close-out report of the Shooting Sports program that should include; an inventory of all equipment, including equipment condition and recommendations for next year's supplies. The report will be submitted to the Program Director and Camp Director before leaving the camp property.
- All other duties assigned.

