



Job Description: Scoutcraft Director

Essential Functions: The Scoutcraft Director reports to the Program Director and must be 17 or older. The Scoutcraft Director must provide effective instruction of specialized Scoutcraft skills of any merit badges assigned by the Program Director. The Scoutcraft Director must possess organizational and managerial skills, creativity and originality, and a desire to work with youth.

Principle Responsibilities:

- Training and supervising the work of the Scoutcraft Instructor staff.
- Maintain an inventory of supplies to be used by the campers.
- Encouraging youth and adults to participate in special activities at the Scoutcraft program area.
- Assisting youth and unit leaders in recognizing the Scoutcraft program possibilities available both in and out of camp.
- Ensuring the Counselors-in-Training assigned to the Scoutcraft program area receive meaningful and relevant experiences.
- Collecting/preparing Advancement Report Cards, MB Cards and other paperwork as needed in relation to the Merit Badges taught at the Scoutcraft program area.
- During the end of the summer camping season, complete a written close-out report of the Scoutcraft program that should include; an inventory of all equipment, including equipment condition and recommendations for next year's supplies. The report will be submitted to the Program Director and Camp Director before leaving the camp property.
- Participate in camp wide activities, as needed.
- Assist in the set-up and takedown of all aquatic and campsite facilities.
- All other duties assigned.

