



## Job Descriptions: Eagle Quest Director

**Essential Functions:** The Eagle Quest Director is responsible for the first-year camper program called Eagle Quest and reports to the Program Director. The Eagle Quest Director must possess the ability to work with Scouts, Unit Leader and the Adult Volunteer. The Eagle Quest Director must be cheerful, sincere, tactful, creative, and above all, strongly motivated by the Scouting program.

### Principle Responsibilities:

- Training each Scout, in the Eagle Quest Program in the use of Scouting methods and Scout skills.
- Working with the Eagle Quest Instructor staff, develop daily lesson plans for the Eagle Quest program.
- Managing a quality daily camp craft program including merit badge instruction as assigned, special demonstrations, and advancement opportunities for those Scouts working on the ranks of Scout through First-Class.
- Teaching of Merit Badges as assigned in the lesson plans.
- Ensuring the Counselors-in-training assigned to the Eagle Quest Program Area receive meaningful and relevant site experience.
- Collecting/Preparing Advancement Report Cards, MB Cards and other paperwork as needed.
- Participating actively in overnight campouts. (as assigned)
- Keep a current inventory of equipment to ensure it's in good repair.
- Evaluate the Base Camp staff on a frequent basis to ensure the success of the Eagle Quest program.
- Visiting with Scout leaders to provide/receive feedback regarding the Eagle Quest program.
- During the end of the summer camping season, complete a written close-out report of the Eagle Quest program that should include; an inventory of all equipment, including equipment condition and recommendations for next year's supplies. The report will be submitted to the Program Director and Camp Director before leaving the camp property.
- Participate in camp wide activities, as needed.
- Assist in the set-up and takedown of all aquatic and campsite facilities.
- All other duties assigned.

